



GEORGE CULVER COMMUNITY LIBRARY

615 Phillips Blvd, Sauk City, WI 53583 ▪ (608) 643-8346 ▪ saukcitylibrary.org ▪ info@saukcitylibrary.org

Library Board Meeting Monday, April 7, 2025, at 7:00 pm George Culver Community Library

Call to Order: The meeting was called to order by Library Board President Julie Rogers at 7:00 pm.

Roll Call: Lori Brattset, Shari Cook, Betty Kalscheur, Lynn Rausch, Julie Roelke, Julie Rogers, and Michael Wipperfurth. Also present was Library Director Kylee Bear and Cassie Weittenhillier.

Addition/Changes to the Agenda: None

Public Comment: None

Consent Agenda* Approve/Deny

- Previous Meeting Minutes
- Financial Report
- Payment of Library Bills
- Payment of Trust Fund Bills

Motion to approve the Consent Agenda as presented.

Motion: Lori Brattset Second: Michael Wipperfurth Motion carried.

Reports:

- Librarian's Report
Annual lift inspection completed; no issues found. We will need to complete the full weight test (required every 5 years) this spring/summer.
Friends of the Library will host the Used Book Sale May 15 - May 17 (SP Garage Sale weekend).

Business:

- Update on Summer Library Program
Carry forward to the May meeting.
- Update on Location and Installation of Display Case Signs
Carry forward to the May meeting.
- Update on Book Return Interior Bin Adjustment
Carry forward to the May meeting.
- Update on Study Room Naming Fundraiser
All spaces are being looked at for inclusion. Considering some fun options for naming certain areas.

- Discuss Book Mobile
Cassie will continue looking into this project. Please pass along to her any questions you may have about the project. She will be looking further into Middleton's approach to successfully funding a book mobile.
- Discuss Installation of Internal Security Cameras
Waiting to hear back from the vendor and have a site visit. Kylee hopes 5 cameras will be sufficient to provide coverage.
- Discuss Library Director Evaluation Report
Mike, Lori, and Shari met with Kylee to discuss accomplishments and goals. Very happy with her performance. Noted that Shari must be credited with coordination of this meeting.
Shout-out to Katelyn for her knowledge and assistance to patrons.
- C/A/D Restroom Repairs
No Action needed now. The repairs to five toilets were completed. A log is being kept to see if there are still problems and replacement is needed.
- C/A/D Carryover Funds Usage
Carry forward to the May meeting.
- Discuss Trustee Essential 20: *The Library Board and Building Accessibility*

Future Agenda Items:

C/A/D bid for full-weight test of lift

Update from Stifel

Update on Summer Library Program

Update on Location and Installation of Display Case Signs

Update on Book Return Interior Bin Adjustment

Update on Cow Chip Participation

Discuss Policy for Study Room Naming Fundraiser

Discuss Book Mobile

C/A/D Installation of Internal Security Cameras

C/A/D Carryover Funds Usage

Discuss Trustee Essential 21: *The Library Board and Accessible Services*

Adjourn (Next regular meeting: May 12, 2025)

Motion to adjourn at 8:02.

Motion: Lori Brattset

Second: Michael Wipperfurth

Motion carried.

*All matters listed under the consent agenda are considered to be routine and will be acted on in one motion. There will be no separate discussion of these items unless discussion is desired by a member of the board, in which case the item will be removed from the consent agenda and such item will be considered separately.

Any persons who has a qualifying disability as defined by the Americans With Disabilities Act that required the meeting or materials at the meeting to be in an accessible location or format must contact the Library at 608-643-8346, 615 Phillips Blvd, Sauk City, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.