



GEORGE CULVER COMMUNITY LIBRARY

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Library Board Meeting Agenda Monday, January 12, 2026, at 7:00 pm George Culver Community Library

Call to Order: The Board Meeting was called to order by Board President Julie Rogers at 7:00 pm.

Roll Call: Shari Cook, Betty Kalscheur, Lynn Rausch, Julie Roelke, Julie Rogers, and Michael Wipperfurth present. Also present Library Director Kylee Bear. Absent: Lori Brattset

Addition/Changes to the Agenda: None

Public Comment: None

Consent Agenda* Approve/Deny

- Previous Meeting Minutes
- Financial Report
- Payment of Library Bills
- Payment of Trust Fund Bills

Motion to approve the Consent Agenda as presented.

Motion: Michael Wipperfurth Second: Lynn Rausch Motion Carried.

Reports:

- Librarian's Report
South Central Library System (SCLS) training for transition to the new ILS software will begin late January. Roll-out of the new system is expected in April.
Year-to-date circulation is up over 4.5% from this time last year.
Library has received a grant from the Optimist for helping create a selection of Memory Kits that will be available for checkout.

Business:

- Consider/Approve/Deny (C/A/D) Annual Report to the Department of Public Instruction (DPI)
DPI will be releasing the form later in January. A copy of the report must be submitted to DPI by February 13 for review. The final report is due to DPI by February 23, 2026. If DPI has not completed review prior to our February 9 meeting, the Board will have President Julie Rogers do provisional sign-off on the plan.
- C/A/D Adopting Newly Approved Paid Holidays Added to Village Holiday Calendar
The Village has added Martin Luther King Day and New Years Eve as paid holidays. The Board will consider whether the Library should add the holidays to our calendar and close the Library, have the two new Village holidays as floating holidays, keep the current policy of being open on Martin Luther King day and closing early on New Years Eve, or some other schedule.

- **Holiday Party Update**
Currently there are over 20 people attending. Still following up with a few people.
- **Discussion Regarding Review of Library Policies**
Consider using SCLS Training Week materials to prioritize review of Library policies. Along with the Training Week materials we would continue to use the Trustee Essentials as they relate to the policy being reviewed.
- **Discussion Regarding Acquisition of Library-themed Apparel**
Look into costs of t-shirts, quarter zip tops, and sweaters with logo-only. We will look at shirts for the Summer reading program. Shirts will need to be ordered in February or March.

Future Agenda Items:

C/A/D Annual Report to DPI.
 C/A/D Library Calendar Paid Holidays
 C/A/D Personnel Policy
 Displays and Exhibits Policy Review in March

Adjourn (Next regular meeting: February 9, 2026):

Motion to adjourn at 7:55 pm.

Motion: Julie Roelke Second: Shari Cook Motion carried.

*All matters listed under the consent agenda are considered to be routine and will be acted on in one motion. There will be no separate discussion of these items unless discussion is desired by a member of the board, in which case the item will be removed from the consent agenda and such item will be considered separately.

Any persons who has a qualifying disability as defined by the Americans With Disabilities Act that required the meeting or materials at the meeting to be in an accessible location or format must contact the Library at 608-643-8346, 615 Phillips Blvd, Sauk City, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.